



NATIONAL INSTITUTE FOR
PUBLIC ADMINISTRATION

Portugal

**Master Agreement on Co-operation
between the
Institute for Local Administration Prague, of the Czech Republic,
and the
National Institute for Public Administration, of Portugal**

Prague
February 25, 2004

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Mrs. **Zdenka Procházková**, acting on behalf of and representing the Institute for Local Administration Prague, appointed by the Minister of Interior of the Czech Republic on 4 January 2000, on the one part,

and

Prof. **Luís Valadares Tavares**, acting as President of the National Institute for Public Administration, appointed by the Prime Minister and the Minister of Finance of Portugal on 2 January of 2004

represent their respective institutions and mutually acknowledge their competencies required for entering into the present Master Agreement.

DECLARATION

1. The National Institute for Public Administration and the Institute for Local Administration Prague agree, as part of deepening co-operation and mutual ties between both countries, to encourage activities focused on the mutual exchange of experience and the organisation of activities in the field of public administration research and training.

2. Having familiarised themselves with each other's respective competences for implementing joint public administration research and training projects, both institutions agree that they have a firm and long-term interest in achieving such common goal.

In respect of the aforesaid, both institutions deem it fit to execute this Master Agreement in order to lay the general foundation for their co-operation, and they agree as follows:

ARTICLES:

1. The objective of this Master Agreement, which is executed with a view towards future activities, is to set forth the types of co-operation between both institutions in order to:

- a) Jointly implement programmes for research, training, publishing, and the promotion of results in fields of mutual interest;
- b) Co-operate in organising courses, seminars, colloquia and meetings jointly or by having one Party joining events organised by the other Party;
- c) Provide assistance, mutual support, information and advise in areas of common interest to facilitate the implementation of activities within the scope of competencies pertaining to each Party.

2. Both institutions prefer mutual exchange and the participation of their respective teaching and research staff members in programmes of common interest so that they will be able to work together in mutually determined research and teaching activities.

For the same reason, both institutions will encourage reciprocal stays of their teaching and research staff members in exchange for the staff of other prestigious institutions in order to further develop educational research.

3. The National Institute for Public Administration and the Institute for Local Administration Prague will exchange information they have available as regards lecturer-experts in the knowledge areas that can be included in the deliverable hereunder.

4. In order to encourage the goals of the joint activities hereunder, a Monitoring Committee will be appointed, consisting of two representatives of the Institute for Local Administration Prague and two representatives of the National Institute for Public Administration, who will be familiar with this Agreement's field of focus.

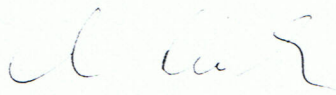
5. The execution of this Master Agreement does not assume a particular budgetary contribution of either Party. However, if a mutual project so requires, for the budgetary purposes of both institutions the costs of implementation will be determined and approved in a specific budget for each event, and the use of finances will be subject to control and approval by the relevant authorities.

6. This Master Agreement is executed for an indefinite period of time from the moment of its signing and can be terminated by unilateral notice or by agreement of the Parties.

The provisions of this Master Agreement do not cover the development of activities that were commenced earlier and do not bind either Party to guarantee their delivery.

IN WITNESS WHEREOF both Parties sign this Master Agreement in three counterparts at the place and time specified in the heading.

Institute for Local Administration Prague



Mrs. Zdenka Procházková

National Institute for Public Administration



Prof. Luís Valadares Tavares