

Oct. 2001



COOPERATION AGREEMENT

The Institute of Public Administration and European Integration (IPAEI), with registered office situated in Sofia, Bulgaria, represented by its Executive Director, George Manliev, and the National Institute of Administration (INA), with registered office situated in Oeiras, Portugal, represented by its Vice-President, Rui Ferreira Afonso Lucas, have entered into this Agreement, designed to govern the exchange and co-operation activities between both institutions.

PROVISION ONE

The object of the present Agreement shall be to define the bases of an institutional relationship allowing advantage to be gained from the capabilities, specific nature and experience, and the resources of both institutions.

PROVISION TWO

In keeping with their particular skills, to the extent of their possibilities and within the framework of bilateral or multilateral relations, both institutions shall define the most adequate forms of co-operation, seeking to carry out the following activities, in particular:

- a) provision of technical assistance in the development of their programmes of activities;
- b) programming and holding courses, seminars, and meetings on matters of common interest, namely in the areas of Public Management, Public Administration and European Integration ;
- c) co-operating in research and study projects in the areas of Public Management, Public Administration, European Integration and e-Government;
- d) exchange of publications concerning the themes included in their fields of operation, and
- e) exchange of lecturers, members of technical staff and senior civil servants.

PROVISION THREE

The present Agreement shall enter into force from the date of its signing and shall have a duration of five years, automatically renewable, though it may be terminated by either party, provided that the other institution is given notice, without prejudice to the conclusion of activities in progress.

PROVISION FOUR

Each institution shall appoint a person in charge of the enforcement of the present Agreement and of drafting the related programmes.

The persons referred to above shall submit, every two years, a report on the co-operation activities carried out.

PROVISION FIVE

Both institutions shall have the right to propose other forms of co-operation of mutual interest.

The present Agreement has been signed on 28th October 2001 in Sofia, Bulgaria.

**For the
Institute of Public Administration
and European Integration (IPA EI)**



**George Manliev
Executive Director**

**For the
National Institute of Administration (INA)**



**Rui Ferreira Afonso Lucas
Vice-President**